



Attn: Residents of Westpoint

Access

To access the building you need a blue plastic tag. Each apartment has 6 corresponding tags and 6 house keys. If you don't have these, please check with the previous owner or with your landlord where they are. Each parking space comes with a garage remote. Should you lose a tag please inform the caretaker; he will be able to deactivate the tag. A new tag may be purchased at a cost. If you lose your house key, you are required to report this to the police. We ask that you disconnect the intercom system after buzzing in visitors – please don't leave the intercom line open. We strongly request that you don't let any strangers into the building.

Garage

Each apartment has its own numbered parking space(s). You should only park your car/motor/scooter in your allocated parking space(s). It is not permitted to park your car/motor/scooter in the visitor car parks on the ground floor, not even for a short period of time. Bicycles need to be put away in the lockable bike storage area or in your own storage box. Any other items need to be stored in your storage box.

Bicycle Storage

Bike storage for all residents is available both on the ground floor and on level -1. Please make sure you lock the bike storage when you leave. If you don't use your bike regularly it may pay to store your bike in your own storage box.

Rubbish area

The rubbish disposal area is located on the ground floor, with separate containers for paper, plastic, general waste and chemical waste. Glass and fabric should be disposed of in the containers situated opposite cafeteria Karakter (Boomstraat) and also in the Hazelaarstraat opposite Westpoint. Please flatten cardboard boxes before disposing of them in the paper waste container. Please contact the City Council (dept. BAT = Brabants Afvalteam) for the disposal of bulky refuse. It is not permitted to dump bulky refuse in the containers in the rubbish disposal area downstairs.

Caretaker

The caretaker is available for housekeeping matters Mondays to Fridays during the hours of 8.00am-4.00pm and on Wednesdays 8.00am-12.00noon. The office is located on the ground floor in the Tower hallway by the elevators. The caretaker is also the point of contact for reporting any breakdown or malfunction in public areas of the building. His telephone number is 06 - 42.56.87.10 during aforementioned office hours. Outside office hours please check the website for information on who to contact. Any malfunction in your own home is the responsibility of the resident, not the caretaker. Water leakage needs to be reported immediately either to the caretaker or, if after hours, to the contacts listed on the website Westpoint-Tilburg.info.



Updates

If you wish to stay up to date with matters relevant for residents, please send an email to info.westpointtilburg@gmail.com. You will receive an email as soon as new information has been posted on the Westpoint website. The website has a lot of other information and useful phone numbers. Go to: <http://westpoint-tilburg.info/>.

Air treatment and heating

Every apartment has an air treatment unit. The filters in these units need to be cleaned approximately every 2 months. Standard replacement filters are available for purchase from the caretaker. Westpoint makes use of city heating. Tower residents receive their account for heating through the VvE (Owners Association) on an annual basis. For Wing residents this is handled by Techem. The meters are read at the end of each calendar year and the account follows in February/March. Reading of the meters is done remotely, there is no need to be present for this. Each meter is located in the technical area of the apartment.

Elevators

When moving, or when large furniture or other items need to be transported to your apartment in the Tower, you can contact the caretaker to reserve an elevator. If you need an elevator in the Wing, please contact Mr Nelissen at number 188. The elevator will then be clad with wooden panels to protect against damage.

Vide and rooftop of the Tower

There is a common area on the second floor of the Tower called the "Vide". This is a meeting place for residents of the Tower. A coffee machine is present. The Vide is accessible between the hours of 10.00am-8.00pm.

Residents of the Tower can access the rooftop via the 47th floor. Access is available every day between the hours of 8.00am-9.00pm. The rooftop is solely open for the purpose of admiring the view. Food and beverages are not permitted on the rooftop. No smoking allowed. We ask that you don't make any noise while on the rooftop. For access to the rooftop you need your house key. Please close the doors and turn off the lights when you leave.

Stairwell and hallways Tower and Wing

Each floor both in the Tower and the Wing has access to two stairwells. For fire/safety reasons all doors to the stairwells need to remain closed at all times. Hallways need to be free of obstacles such as cupboards, tables, chairs, art/decorations or other safety hazards. Hanging paintings or pictures on the walls is permitted after consultation with neighbors.



Furthermore:

- Cleaning of the hallways on the apartment floors is the combined responsibility of residents of that floor.
- Please take care not to dispose of cleaning wipes or other items through the toilet to prevent blockage of drains, definitely no oil or grease. Toilet paper only.
- If you're planning to remodel your apartment please contact the technical service first (telephone numbers on the website or in the elevator of the Wing). Drilling in ceilings, floors and most walls for example, is not permitted. When laying floors there needs to be space between floors and internal walls in order to reduce contact noise. There are strict rules relating to the installation of range hoods in the kitchen. In Westpoint the only hood allowed is the re-circulation carbon filter range hood for a ventless/ductless situation. It is absolutely not allowed to connect the hood to the Tower air treatment system.
- For safety reasons, smoke alarms, sprinklers and cabinet speakers have been installed in each apartment in the Tower. Smoke alarms and sprinklers will only work well if they are maintained in their original state, i.e. not painted over. Neither should they be covered.

The Articles for the VvE and the housekeeping rules and regulations are applicable to all owners and residents of Westpoint. All relevant documents and information is available on the website Westpoint-Tilburg.info.

Tilburg, 28th December 2020